

## In-Kind Contribution Documentation

Remit to: Michigan Tech PI  
Michigan Technological University  
1400 Townsend Drive  
Houghton, MI 49931-1295

RE: Michigan Tech Project # \_\_\_\_\_: “ PROJECT TITLE ”, directed by Michigan Tech PI

Monthly/Quarterly Expenses From \_\_\_\_\_ To \_\_\_\_\_ :

Salaries and Wages:	
Professionals	\$
Technicians	\$
Clerical	\$
Students	\$
Other	\$
Fringe Benefits	\$
Materials and Supplies	\$
Miscellaneous Services	\$
Travel	\$
Equipment	\$
Other Direct Costs	\$
Indirect Costs *	\$
 Total Contribution	 \$

\* If indirect costs are included in the contribution, you are required to supply us with a copy of your approved indirect cost rate agreement or justification of calculation.

I certify that the expenditures listed above have been incurred as matching contributions for the project specified and these expenditures meet the following criteria:

- a. Verifiable in our records;
- b. Not committed as match for any other federally-assisted project;
- c. Funds are not received from the Federal Government (including federal funds received from non-federal entities); and
- d. Incurred during the timeframe specified above.

Authorized Signature & Date: \_\_\_\_\_

Printed Name & Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

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As principal investigator, I certify that the above expenditures:

- a. Are necessary and reasonable for the proper and efficient accomplishment of the specified project; and
- b. Are allowable under the applicable cost principles and other terms and conditions of the federal award or program.

Principal Investigator Signature & Date: \_\_\_\_\_

Please forward to Sponsored Programs Accounting